

PRESIDENT
Greg Schafer

AYERSVILLE WATER AND SEWER DISTRICT
13961 FRUIT RIDGE ROAD
DEFIANCE, OH 43512
PHONE 419-395-1733
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BOARD MEMBERS
John Miller
Vacancy
Vacancy

VICE PRESIDENT
John Ehlinger

TREASURER
Janet Beardsley

DISTRICT MANAGER
David Wright

SECRETARY
Ronda Phillips

DISTRICT CLERK
Gayle Decator

**AGENDA FOR THE BOARD MEETING ON NOVEMBER 16, 2017
MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment – Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes – October 19, 2017
- E. Correspondence
- F. Reports of Officers and Committees
 - i) President
 - a) Pro-rated vacation time for Gayle Decator (vacation back to original start date)
 - b) Look into compensation for Board members and put together a resolution
 - c) Amend AWSD Employee Handbook – Review and revise starting Jan. 2018
 - ii) Treasurer
 - a) Review of the Monthly Financial Reports for October 2017
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
 - b) Motion to approve monthly reports
 - c) Progress on 2018 Final Budget
 - iii) District Manager – review District Manager's monthly report
 - a) Liquid Chlorine and Engineering plan updates
 - b) Water line flushing schedule
 - c) Internal rate study update
 - iv) Budget Committee Meeting – October 24, 2017
- G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics
- H. Return from executive session and reopen public meeting
- I. Additional business, if applicable
- J. Adjournment