

PRESIDENT
Greg Schafer

AYERSVILLE WATER AND SEWER DISTRICT
13961 FRUIT RIDGE ROAD
DEFIANCE, OH 43512
PHONE 419-395-1733
FAX 419-395-2533

BOARD MEMBERS
John Miller
Vacancy
Vacancy

VICE PRESIDENT
John Ehlinger

TREASURER
Janet Beardsley

DISTRICT MANAGER
David Wright

SECRETARY
Ronda Phillips

DISTRICT CLERK
Gayle Decator

**AGENDA FOR THE BOARD MEETING ON OCTOBER 19, 2017
MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment – Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes – September 21, 2017
- E. Correspondence
- F. Reports of Officers and Committees
 - i) President
 - a) new members appointed by the Highland Township Trustees
 - b) Bond for Treasurer
 - c) Insurance for Board members
 - d) Pro-rated vacation time for David and Mark (vacation started after 90 days)
 - ii) Treasurer
 - a) Review of the Monthly Financial Reports for August 2017
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
 - b) Motion to approve monthly reports
 - c) Progress on 2018 Final Budget
 - iii) District Manager – review District Manager's monthly report
 - a) TTHM and EPA updates
 - b) Chlorine and Engineering updates
 - c) Hydrant paint update
 - d) Water line flushing schedule
 - e) Internal rate study update
 - iv) Budget Committee Meeting
 - v) Employee Relations Committee

G. New Business

- i) Motion to enter into Master Services Agreement with StanTec Engineering
- ii) Motion to adopt AWSD Bylaws of the Board of Trustees, dated 10/19/2017

H. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

I. Return from executive session and reopen public meeting

J. Additional business, if applicable

K. Adjournment