

PRESIDENT
Greg Schafer

AYERSVILLE WATER AND SEWER DISTRICT
13961 FRUIT RIDGE ROAD
DEFIANCE, OH 43512
PHONE 419-395-1733
FAX 419-395-2533

BOARD MEMBERS
John Miller
Vacant
Vacant

VICE PRESIDENT
John Ehlinger

TREASURER
Janet Beardsley

DISTRICT MANAGER
David Wright

SECRETARY
Ronda Phillips

DISTRICT CLERK
Gayle Decator

AGENDA FOR THE BOARD MEETING ON SEPTEMBER 21, 2017
MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment – Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes – August 20, 2017
- E. Correspondence
 - i) Resignation of R. Cooper as Treasurer – received from Highland Township Trustees
- F. Reports of Officers and Committees
 - i) President
 - a) Bond for Janet
 - b) Bob Cooper resignation
 - c) In house rate study being worked on
 - d) new members still be sought by the Township Trustees
 - e) Review of committee assignments, may need some fill-ins for the balance of the year
 - f) Preliminary budget, when is it needed.
 - ii) Treasurer
 - a) Review of the Monthly Financial Reports for August 2017
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
 - b) Motion to approve monthly reports
 - iii) District Manager – review District Manager's monthly report
- G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics
- H. Return from executive session and reopen public meeting
- I. Additional business, if applicable
- J. Adjournment