

PRESIDENT

Greg Schafer

VICE PRESIDENT

John Ehlinger

TREASURER

Janet Beardsley

SECRETARY

Ronda Phillips

AYERSVILLE WATER AND SEWER DISTRICT

13961 FRUIT RIDGE ROAD

DEFIANCE, OH 43512

PHONE 419-395-1733

FAX 419-395-2533

BOARD MEMBERS

John Miller

Jason Schafer

Vacancy

DISTRICT MANAGER

Vacancy

DISTRICT CLERK

Gayle Decator

FIELD OPERATOR

Eric Wenzinger

AGENDA FOR THE BOARD MEETING ON APRIL 19, 2018
MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment – Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes – March 15, 2018
- E. Correspondence
- F. Reports of Officers and Committees
 - i) President
 - a) Water Loss Report
 - b) January 12, 2018 Ohio EPA partial notice of violation – progress
 - c) Janet Beardsley resignation – need for interim Treasurer, Thank you for service
 - d) Additional information from President
 - 1) Robert Carpenter – meter issue
 - 2) Josh Foss - Offer and hiring of new Field Operator
 - 3) Records training for employees – June 1, 2018 in Archbold – <http://ohioauditor.gov/trainings/publicrecords>
 - 5) Recommendations for new Board members
 - 6) Eric Wenzinger – Promotion to District Manager
 - 7) Medical Insurance renewal – decision
 - 8) Updates on TTHM and Chlorine projects
 - ii) Treasurer
 - a) Review of the Monthly Financial Reports for March 2018
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
 - b) Motion to approve monthly reports
 - c) Additional reports from Treasurer
 - iii) District Manager