

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533 13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer **Vice President**, John Ehlinger **Treasurer**, Ronda Phillips **Secretary**, Vacant
Members: John Miller, Jason Schafer, Kenton Miller and Janet Beardsley

EMPLOYEES

District Manager, Eric Wenzinger **Clerk**, Gayle Decator **Field Operators**, Josh Foss

AGENDA FOR THE BOARD MEETING ON DECEMBER 20, 2018 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes — November 15, 2018
- E. Correspondence-
- F. Reports of Officers and Committees
 - i) **President**
 - a) Hiring of Field Operators
 - b) Committee Assignments
 - c) TTHM
 - d) Asset Mgmt. Plan

ii) **Treasurer**

- a) Review of the Monthly Financial Reports for October 2018
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports
- c) Additional Reports from Treasurer

iii) **Budget/Finance Committee-**

- a) 2019 Final Budget

~~iv) **District Manager-review District Manager's Monthly Report**~~

- G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics
- H. Return from Executive Session and reopen public meeting

I. **Additional Business-**

J. **Adjournment**