

PRESIDENT

Greg Schafer

VICE PRESIDENT

John Ehlinger

TREASURER

Janet Beardsley

SECRETARY

Ronda Phillips

AYERSVILLE WATER AND SEWER DISTRICT

13961 FRUIT RIDGE ROAD

DEFIANCE, OH 43512

PHONE 419-395-1733

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BOARD MEMBERS

John Miller

Jason Schafer

David Wren

DISTRICT MANAGER

DISTRICT CLERK

Gayle Decator

**AGENDA FOR THE BOARD MEETING ON JANUARY 18, 2018
MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment – Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes – December 21, 2017, January 6, 2018
- E. Correspondence
- F. Reports of Officers and Committees
 - i) President
 - a) Water Loss Report
 - b) Employee Handbook Review – Review and revise starting Jan. 2018; Employee Relations committee
 - c) By-Laws Review; By-Laws committee
 - d) Committee assignments
 - e) Ohio EPA partial notice of violation – January 12, 2018
 - ii) Treasurer
 - a) Review of the Monthly Financial Reports for December 2017
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
 - b) Motion to approve monthly reports
 - iii) Employee Relations committee
 - a) Hiring of new Field Operator: Eric Wenzinger – new hire update
 - iii) District Manager – review District Manager's monthly report
 - a) Liquid Chlorine and Engineering plan updates
 - b) EPA TTHM Follow-up/Ohio EPA – StanTec Report out
 - c) Internal rate study update

G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

H. Return from executive session and reopen public meeting

I. Additional business, if applicable

J. Adjournment