

# AYERSVILLE WATER AND SEWER DISTRICT

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PH: 419-395-1733 FAX: 419-395-2533 13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President, Greg Schafer Vice President, John Ehlinger Treasurer, Ronda Phillips Secretary, Vacant**  
**Members: John Miller, Jason Schafer and Kenton Miller**

## EMPLOYEES

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**District Manager, Eric Wenzinger Clerk, Gayle Decator Field Operators, Josh Foss**

### **AGENDA FOR THE BOARD MEETING ON JUNE 21, 2018 MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes — May 17, 2018
- E. Correspondence
- F. Reports of Officers and Committees
  - i) **President**
    - a) Nancy Cooper letter of disconnection
    - b) Submission of General Plan to EPA for TTHM Findings and Orders
    - c) Medical Marijuana Policy
    - d) Water Loss Report
    - e) CORD ("Coalition of Regional Districts")
    - f) Hiring of additional Field Operator

- g) New Customer, water tap
- h) Chlorination system approval, next steps-quotes
- i) Back flow procedure, communication to customers, cost to District, manpower

**ii) Treasurer**

- a) Review of the Monthly Financial Reports for May 2018
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) purchase orders
  - 6) vendor list
  - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports
- c) Additional Reports from Treasurer

**iii) Rules Committee-**

- a) Accounting Procedures Manual
- b) Water and Sewer Regulations

**iv) District Manager-review District Manager's Monthly Report**

- a) Public Records Training
- b) Water leak/repairs last 30 days
- c) Leveling/Re-seeding
- d) Asphalt coating and concrete drive repairs
- e) Flushing schedule to reflect the schedule listed by Stantec in report to EPA
- f) Contingency plan submitted to EPA

G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

H. Return from Executive Session and reopen public meeting

I. **Additional Business**

J. **Adjournment**