

PRESIDENT  
Greg Schafer

**AYERSVILLE WATER AND SEWER DISTRICT**  
**13961 FRUIT RIDGE ROAD**  
**DEFIANCE, OH 43512**  
**PHONE 419-395-1733**  
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BOARD MEMBERS  
John Miller  
Jason Schafer  
Kenton Miller

VICE PRESIDENT  
John Ehlinger

TREASURER  
Ronda Phillips

SECRETARY  
*Vacancy*

DISTRICT MANAGER  
Eric Wenzinger

DISTRICT CLERK  
Gayle Decator

FIELD OPERATOR  
Josh Foss

**AGENDA FOR THE BOARD MEETING ON MAY 17, 2018**  
**MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment – Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes – April 19, 2018
- E. Correspondence
- F. Reports of Officers and Committees
  - i) President
    - a) Nancy Cooper letter of disconnection process
    - b) Easement letters – Catch up on past ones that were missed
    - c) Mapping of the District System – hiring of an intern to assist
    - d) Lift station pumps and backup pumps
    - e) Security window revisions
    - f) OEPA response: haven't gotten three responses from StanTec yet. Carl – contact OEPA for extension, collect data from increased flushing.
    - g) Update on chlorination project, submission for approval
  - ii) Treasurer
    - a) Review of the Monthly Financial Reports for April 2018
      - 1) bank statements
      - 2) bank reconciliation
      - 3) customer adjustment
      - 4) wage and leave report
      - 5) purchase orders
      - 6) vendor list
      - 7) other reports - water and sewer billing report, appropriations, income, etc.
    - b) Motion to approve monthly reports
  - iii) District Manager
  - iv) Rules Committee – accounting procedures manual
- G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics