

# AYERSVILLE WATER AND SEWER DISTRICT

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PH: 419-395-1733 FAX: 419-395-2533 13961 Fruit Ridge Rd Defiance, OH 43512  
WEBSITE: ayersvillewsd.com

## BOARD

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**President, Greg Schafer Vice President, John Ehlinger Treasurer, Ronda Phillips Secretary, Vacant**  
**Members: John Miller, Jason Schafer, Kenton Miller and Janet Beardsley**

## EMPLOYEES

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**District Manager, Eric Wenzinger Clerk, Gayle Decator Field Operators, Josh Foss**

### **AGENDA FOR THE BOARD MEETING ON SEPTEMBER 20, 2018 MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- D. Reading and approval of the previous meeting's minutes — August 16, 2018
- E. Correspondence
- F. Reports of Officers and Committees
  - i) **President**
    - a) Audit-Ohio State Auditor's Office
    - b) TTHM Findings & Orders progress
    - c) Chlorination project progress

**ii) Treasurer**

- a) Review of the Monthly Financial Reports for August 2018
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) purchase orders
  - 6) vendor list
  - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports
- c) Additional Reports from Treasurer

**iii) Rules Committee-**

- a) Accounting Procedures Manual

**iv) Employee Relations Committee- Joshua Foss 90 day review and raise**

**v) District Manager-review District Manager's Monthly Report**

G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

H. Return from Executive Session and reopen public meeting

**I. Additional Business-**

**J. Adjournment**