

# AYERSVILLE WATER AND SEWER DISTRICT

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PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

## BOARD

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**President, Greg Schafer Vice President, Jason Schafer Treasurer, Ronda Phillip Secretary, Kenton Miller**  
**Members: John Miller, Janet Beardsley, Brian Berry**

## EMPLOYEES

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**District Manager, Eric Wenzinger Clerk, Gayle Decator Field Operators, John Lehnert**

### **AGENDA FOR THE BOARD MEETING ON MAY 16, 2019 MEETING STARTS AT 7:00 P.M.**

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Employee Relations Committee
  - a) Board interview with new candidate – Wes Wenner
- D. Public Comment - Limit input to a reasonable time (up to 3 mins.)
- E. Reading and approval of the previous meeting's minutes — April 18, 2019
- F. Correspondence-
- G. Reports of Officers and Committees
  - i) **President**
    - a) Generator progress – FEMA Dept. of Homeland Security
    - b) Water Valves
    - c) Request for Service
    - d) Infiltration

**ii) Treasurer**

- a) Review of the Monthly Financial Reports for April 2019
  - 1) bank statements
  - 2) bank reconciliation
  - 3) customer adjustment
  - 4) wage and leave report
  - 5) purchase orders
  - 6) vendor list
  - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports
- c) Additional Reports from Treasurer

**iii) District Manager-review District Manager's Monthly Report**

- a) New services-pending or in process
- b) Water tower cleaning schedule
- c) Check valves for Ayersville Ave lift station
- d) Spare motors for pump station, \$30K approved for (2) – pulled & measured
- e) Bulk water air valve
- f) Air release valves-maintenance – spring/summer (37) of them
- g) Field Operator position
- h) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dahoney \$3500 approved
- i) Emergency Response Plan
- j) Infiltration – South Dahoney & other places
- k) Asset Management
- l) Driveway Concrete

G. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

H. Return from Executive Session and reopen public meeting

**I. Additional Business-**

**J. Adjournment**