

PRESIDENT
Greg Schafer

AYERSVILLE WATER AND SEWER DISTRICT
13961 FRUIT RIDGE ROAD
DEFIANCE, OH 43512
PHONE 419-395-1733
FAX 419-395-2533

BOARD MEMBERS
John Miller
John Ehlinger
Michael Jacob

VICE PRESIDENT

TREASURER
Robert Cooper

DISTRICT MANAGER
David Wright

SECRETARY
Ronda Phillips

DISTRICT CLERK
Gayle Decator

AGENDA FOR THE BOARD MEETING ON JANUARY 19, 2017
MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22
- B. Roll Call of Officers and attendees
- C. Public Comment – Limit input to a reasonable time (up to 5 mins.)
- D. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics
- E. Return from executive session and reopen public meeting
- F. Reading and approval of the previous meeting's minutes – November 17, 2016
- G. Correspondence
- H. Reports of Officers and Committees
 - i) President
 - a) Approval of 2017 budget
 - b) Election of officers
 - c) Committee appointments
 - d) Treasurer's bond
 - e) Completed Direct deposit information for board members?
 - f) Security codes completed?
 - g) Ayersville school \$1000 reimbursement?
 - h) Water main break settled?
 - i) Attendance policy clarification

- ii) District Manager
 - a) New health insurance policy for employees – dental and vision
 - b) Change in employee payroll to direct deposit
 - c) Ayersville SD project – progress
 - d) update on Engineering study firms
- iii) Treasurer
 - a) Resignation of Robert Cooper as Treasurer – December 29, 2016
 - b) Review of the Monthly Financial Reports for December
 - 1) bank statements
 - 2) bank reconciliations
 - 3) customer adjustments
 - 4) wage and leave reports
 - 5) purchase orders
 - c) Motion to approve monthly reports
 - d) Motion to approve 2017 Annual Budget
- iv) Budget Committee

I. Unfinished business, per agenda

J. New Business, per agenda or motion

i) Nomination for offices

- a) President
- b) Vice President
- c) Treasurer
- d) Secretary

ii) Nominations for committees – each committee is comprised of 3 members:

- a) Budget & Finance committee
- b) Employee Relations committee
- c) Planning committee
- d) Safety committee
- e) Audit committee

K. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

L. Return from executive session and reopen public meeting

M. Additional business, if applicable

N. Adjournment