

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer **Vice President**, John Ehlinger **Treasurer**, Ronda Phillips **Secretary**, Vacant
Members: John Miller, Jason Schafer, Kenton Miller and Janet Beardsley

EMPLOYEES

District Manager, Eric Wenzinger

Clerk, Gayle Decator

MINUTES FOR THE BOARD MEETING ON DECEMBER 20, 2018 MEETING STARTS AT 7:00 P.M.

- A. President Schafer called the meeting to order, in accordance with ORC 121.22, at 7:00 p.m.
- B. Roll Call of Officers and attendees was as follows: Present was J. Schafer, J. Ehlinger, J. Miller, J. Beardsley, K. Miller, R. Phillips and G. Schafer. Also, in attendance was Eric Wenzinger and Carl Ireland, AWSD District attorney.
- C. Public Comment – There was no public in attendance at this meeting.
- D. A motion was made to approve the previous meeting's minutes for November 15, 2018 by J. Ehlinger and a second by J. Miller. Vote was all in favor, with none opposed. Motion carried.
- E. Correspondence – There was no additional correspondence for this month
- F. Reports of Officers and Committees
 - i) **President**
 - a) Hiring of Field Operators – Employee Relations committee met with two Field Operator applicants and set up interviews during the Board meeting. The two applicants are John Lenhart and Chance Hull.
 - b) Committee Assignments will be filled at the January 2019 meeting once the new member fills the vacancy left by John Ehlinger's retirement.
 - c) TTHM Findings & Orders progress to be discussed during Executive session
 - ii) **Treasurer**
 - a) The Board reviewed the Financial Reports for October 2018:
 - 1) bank statements
 - 2) bank reconciliation

- 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) A motion to approve the monthly reports was made by K. Miller, with a second by J. Beardsley. Vote as follows; Yea – J. Schafer, J. Ehlinger, J. Miller, J. Beardsley, K. Miller, R. Phillips and G. Schafer, with none opposed. Motion carried.

iii) **Budget/Finance Committee** - Meeting for 2019 Budget – J. Ehlinger walked the Board through the proposed budget adjustments. There were some changes that the members had questions about, so John will meet with Gayle to get better explanations and notify the members via email. A motion was made to accept the proposed 2019 Budget

iv) **District Manager - review District Manager's Monthly Report**

- a) A motion was made to contract with Liquid Engineering to clean the inside of the water tower at a cost of \$3450, by J. Miller with a second y J. Schafer. The cost includes a DVD with pictures, and full reports of the findings. Vote is as follows: Yea – J. Schafer, J. Ehlinger, J. Miller, J. Beardsley, K. Miller, R. Phillips and G. Schafer, with none opposed. Motion carried.
- b) Eric requests permission to purchase a flammable containers storage cabinet at an estimated cost of \$1000-1100. The Safety Committee has previously approved purchases related to safety. A motion was made for the purchase by J. Miller with a second by J. Schafer. Vote was as follows: Yea – J. Schafer, J. Ehlinger, J. Miller, J. Beardsley, K. Miller, R. Phillips and G. Schafer, with none opposed. Motion carried.

G. A motion was made to enter executive session, in accordance with ORC 121.22, for the purpose of discussing pending litigation and employee compensation by J. Miller with a second by J. Schafer at 8:33 p.m.

H. A motion was made to return from Executive Session and reopen public meeting at 9:03 p.m. by J. Schafer with a second by J. Miller. Vote was all in favor, with none opposed. Motion carried.

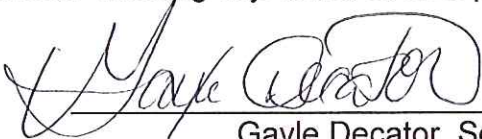
I. **Additional Business –**

- a) A motion was made to increase the hourly pay rate for Eric Wenzinger by \$1.00/hr. starting January 1, 2019, by J. Miller with a second by K. Miller. Vote was as follows; Yea – J. Schafer, J. Ehlinger, J. Miller, J. Beardsley, K. Miller, R. Phillips, and G. Schafer, with none opposed. Motion carried
- b) A motion was made to increase the hourly pay rate for Gayle Decator by \$.50/hr. starting January 1, 2019, by J. Schafer with a second by J. Miller. Vote was as follows; Yea – J. Schafer, J. Ehlinger, J. Miller, J. Beardsley, K. Miller, R. Phillips, and G. Schafer, with none opposed. Motion carried

J. A motion to adjourn the meeting was made by J. Ehlinger with a second by K. Miller at 9:22 p.m. Vote was all in favor with none opposed – Motion carried. Meeting adjourned at 9:23 p.m.



Greg Schafer, President



Gayle Decator, Secretary