

AYERSVILLE WATER AND SEWER DISTRICT

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WEBSITE: ayersvillewsd.com

BOARD

President: Greg Schafer **Vice President:** John Ehlinger **Treasurer:** Ronda Phillips **Secretary:** Vacant
Members: John Miller, Jason Schafer and Kenton Miller

EMPLOYEES

District Manager, Eric Wenzinger **Clerk,** Gayle Decator **Field Operators,** Josh Foss

MINUTES FOR THE BOARD MEETING ON JULY 19, 2018 MEETING STARTS AT 7:00 P.M.

- A. President Schafer called the meeting to order, in accordance with ORC 121.22, at 7:00pm
- B. Roll Call of Officers and attendees was as follows: Present are Greg Schafer, Jason Schafer, Ronda Phillips, returning member Janet Beardsley, and Kent Miller. Also present were AWSD Attorney Carl Ireland and Eric Wenzinger, District Manager.
- C. Public Comment – Two representatives from the Coalition of Ohio Regional Districts (“CORD”) were present to share information about their organization and its mission, and to offer a chance to become members of the Coalition. Currently there are about 50 members, of which about 13 are active.
- D. Reading and approval of the previous meeting's minutes — A motion to approve the minutes for the regular meeting on June 21, 2018 was made by R. Phillips, with a 2nd by K. Miller. Vote as follows: All in favor, with none opposed. Motion carried.
- E. There was no new correspondence for this meeting
- F. Reports of Officers and Committees
 - i) **President**
 - a) Nancy/Robert Cooper disconnection of water services – District Mgr. accepted the signed and returned disconnection notice that was mailed to N. Cooper. The county has abandoned their project within 10' of where AWSD needs to do our work, and cannot help out with completion of our project. Water line disconnection will continue as previously planned.

- b) Updates on the General Plan to EPA for TTHM Findings – There is no new information from OEPA. The latest sample for TTHMs was taken the week of July 8th, and flushing was done the week prior to the test in accordance with the schedule.
- c) District Manager received updated chlorination system quotes from Koester, which included all mechanicals minus tap, for \$25,357. This plan has to be approved by OEPA. Eric plans on asking Jerry from Northwestern Water District for other contractors to get additional bids for the project. Eric received an \$80,000 quote for a standby generator system for the lift station. He will ask Highland Electric to quote the same plan.
- d) J. Schafer made a motion to purchase Comprehensive and Risk Management Insurance through Ohio Plan via Conrad Beck for the cost of \$8316 for one year with a 2nd was made by J. Beardsley with the vote as follows; those in favor – J Schafer, K. Miller, J. Beardsley, R. Phillips and G. Schafer, with none opposed. Motion carried.
- e) Highland Township Trustees received a letter from Janet Beardsley to fill the vacancy on the Board. Carl Ireland swore Janet back into office, and the Board of Trustees wishes to welcome her back.

ii) Treasurer

- a) Review of the Monthly Financial Reports for May 2018
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) A motion to approve monthly reports was made to approve the monthly financial reports by K. Miller, with a 2nd by J. Beardsley, with the vote as follows; those in favor – J. Schafer, K. Miller, J. Beardsley, R. Phillips and G. Schafer, with none opposed. Motion carried.

iii) District Manager-review District Manager's Monthly Report

- a) The old diesel tank and boring equipment has been sold and the buyer will be picking it up by the end of the week.
- b) There have been lots of water main breaks over the last couple weeks, with the dry weather and the ground cracking, which means there will be a need for many lawn repairs when the weather becomes suitable to do it.

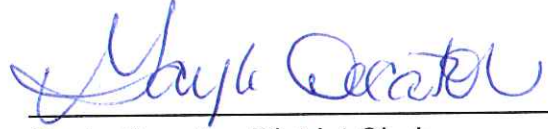
G. Additional Business

- i) Motion to get the sidewalk/drive concrete repair work done by Mike Wolfrum for a cost of \$5800 for the first half of the project was made by J. Schafer, with a 2nd by K. Miller. The project would be completed as soon as it could be scheduled, with the rest of the project to be at a later date.
- ii) Motion to pay Gerken Paving for asphalt work that was completed on Wednesday, July 18th, 2018 was made by J. Schafer, with a 2nd by R. Phillips. The paving work had been discussed during the June regular meeting and put out for bid, to be completed during the Village of Ayersville repaving project. The bid came in on July 16th, and the trucks arrived on Wednesday to complete the new drive. The vote went as follows; all in favor – J. Schafer, K. Miller, J. Beardsley, R. Phillips, and G. Schafer, none opposed. Motion carried.

H. A motion to adjourn the meeting was made by R. Phillips, with a 2nd by G. Schafer, at 8:37 pm. Vote was all in favor with none opposed. Motion carried. Meeting adjourned at 8:38pm.



Greg Schafer, President



Gayle Decator, District Clerk

REP