

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533 13961 Fruit Ridge Rd Defiance, OH 43512
WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer Vice President, John Ehlinger Treasurer, Ronda Phillips Secretary, Vacant
Members: John Miller, Jason Schafer and Kenton Miller

EMPLOYEES

District Manager, Eric Wenzinger Clerk, Gayle Decator Field Operators, Josh Foss

MINUTES FOR THE BOARD MEETING ON MAY 17, 2018 MEETING STARTS AT 7:00 P.M.

- A. Vice President John Ehlinger called the meeting to order, in accordance with ORC 121,22 at 7:00 P.M.
- B. Roll Call of Officer and Attendees was taken. Those in attendance were as follows; John Ehlinger, Ronda Phillips, John Miller and Kenton Miller. Absent Members were Greg Schafer and Jason Schafer. Also in attendance was Eric Wenzinger, Gayle Decator and Attorney Carl Ireland.
- C. Public Comment-None
- D. Reading and approval of the previous Board Meeting Minutes-April 19, 2018. A Motion was made to approve the minutes by J. Miller with a second by R. Phillips. Vote as follows; all in favor, with none opposed. Motion carried.
- E. Correspondence-no new correspondence was received
- F. Reports of Officers and Committees
- i) President
- a) Nancy Cooper letter of disconnections process- John Miller discussed whether or not there may be something such as a lock that could be placed at the valve

versus digging in the yard. Carl stated, although it could be a possibility, he would advise against it as it would need to be done that way for all customers requesting water service disconnection. Carl also stated there is no recourse in digging in the Right-of-Way. He advises cutting it off at the line to avoid cross contamination. Carl will be sending us an Application to Terminate Service to send to Mrs. Cooper to sign. If she refuses we are to continue billing the monthly water charges.

- b) Easements - Attorney Carl Ireland has completed easements for Yeutters. In regards to Bill Shook's property, no easement was done. At this point it's probably no harm from not having one and the application for water service should suffice in case of a future dispute. If this was an ordered project (like Phase A & B) we'd need to get easements because of the way the projects are funded. In the future we need to get easement agreements for new service lines at the same time people fill out service apps. Carl has requested that we may try to have Mr. Shook sign an easement and get a recent deed from them.

- c) Mapping of the District System-Hiring an Intern to assist-
DM E. Wenzinger spoke with County Engineers who will be hiring interns for Mapping. He was asked if we would be interested in also using the Interns. The Board approves and believes this to be a great idea.

- d) Lift Station Pumps and Back-up pumps- E. Wenzinger noted that North Dohoney now has 2 pumps running. A new pump is being picked up tomorrow. (5-18-18) to be placed at Ayersville Pleas Bend pump station. The other pump is not running and keeping up as well. Keeping it as a spare to see if repairs can be made. However, being an older pump the parts aren't really available.

- e) Security window revisions in the office- Leever glass has made the requested changes that were previously approved by the Board.

- f) Update on chlorination project- Carl stated that Water Operator of Record, Matt Flory, is still working with Stantec on a scale. Design should be finished within the month and built by August. Carl suggested holding off on this project until we see what goes on with TTHM project. E. Wenzinger voiced his concerns in that chlorine residuals have been on the lower end and this will prevent any issues when the chlorine is too low.
The Board also approved getting a quote for a generator.

ii) Treasurer

- a) R. Philips reviewed the monthly Financial Reports for April 2018.
- 1) Bank Statements
 - 2) Bank Reconciliation
 - 3) Customer Adjustments
 - 4) Wage and Leave Report
 - 5) Purchase Orders
 - 6) other reports-water and sewer billing report, appropriations, income, etc
- b) A Motion to approve the monthly reports for April 2018 was made by J Miller, with a second by K Miller. Vote as follows; Yea-J. Miller, J Ehlinger, R.Phillips and K. Miller, with none opposed. Motion carried.
- c) Additional Reports from Treasurer- None

iii) District Managers Monthly Report

- a) Gerken Paving has patched up the road near Janet Beardsley's house on Ayersville Pleasant Bend Rd.
- b) Work on grinder pumps continue. Sauders has dropped off a grinder pump for repairs.
- c) All the lawns have been seeded except Baldwins.

- iv) Rules Committee: Accounting Procedures Manual- J Ehlinger, R. Phillips, G Decator and E. Wenzinger have been working on making a few minor changes to the manual. When finished, it will be given to the Board for modification or approval. The rules committee will then move onto updating the Water and Sewer Regulations.

G) Additional Business

i) A Motion was made to approve Resolution 1805.01 allowing District Manager and Board President to submit proposal and general plan to EPA regarding TTHM by R. Phillips with a second by K. Miller. Vote was all in favor with none opposed. Motion carried.

H) A Motion was made at 7:55pm to enter Executive session, in accordance with ORC 121.22 For the purpose of discussing enforcement action from the EPA for TTHM, by J. Miller with a second by R. Phillips. Vote was all in favor with none opposed. Motion carried.

I) A Motion to return from Executive session and reopen public meeting at 8:10pm was made by J. Miller, with a second by K. Miller. Vote was all in favor, with none opposed, Motion carried

J) A Motion for adjournment of the regular meeting was made at 8:15pm by J. Miller with a second by J. Ehlinger. Vote was all in favor with none opposed. Motion carried. Meeting adjourned at 8:15pm.



Greg Schafer, President



Ronda Phillips, Treasurer