

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer Vice President- Jason Schafer Treasurer- Ronda Phillip Secretary- Kenton Miller

Members: John Miller, Janet Beardsley, Brian Berry

EMPLOYEES

District Manager- Eric Wenzinger Clerk- Gayle Decator Field Operators- John Lehnert

MINUTES FOR THE BOARD MEETING ON APRIL 18, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, B. Berry, J. Miller, K. Miller, R. Phillips and Greg Schafer. Also in attendance is Eric Wenzinger (District Manager) and Carl Ireland, District Attorney.
- C. There was no Public Comment at this meeting
- D. Reading and approval of the previous meeting's minutes — March 21, 2019 – Motion to accept the meeting minutes was made by J. Miller, with a 2nd by R. Phillips. Vote was all in favor, with none opposed. Motion carried
- E. Correspondence- none
- F. Reports of Officers and Committees
 - 1) **Employee Relation Committee**
 - a) Board interview with new candidate – Thomas Reyes
 - b) Motion was made to hire Thomas, and offer a starting wage at \$17 per hour. Motion was made by J. Schafer, with a 2nd by J. Miller. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

2) Planning Committee

- a) Met with Stantec last week to update the EPA with a letter of Plan of action including continuous flush and Defiance's GAC update

i) President

- a) Generator progress – Eric still working on grant funding.
- b) Water Valves – will replace as leaks are discovered or valves do not work.

ii) Treasurer

- a) Review of the Monthly Financial Reports for March 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K. Miller, with a 2nd by R. Phillips. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

iii) District Manager-review District Manager's Monthly Report

- a) New services-pending or in process – Highland Center pending
- b) Water tower cleaning schedule – cleaning Co. will call Eric to schedule
- c) Check valves for Ayersville Ave lift station – will install when better weather
- d) Spare motors for pump station, \$30K approved for (2) – Buckeye Pump, needs to measure and finalize blue prints
- e) Bulk water air valve – still in the works, designing something new
- f) Air release valves-maintenance scheduled for the spring
- g) Field Operator position – Offer to hire will be made ASAP
- h) Lock Box for Fire Dept. – Knox box – installed
- i) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dahoney \$3500 approved – waiting to hear from Defiance
- j) Emergency Response Plan – working on as time allows
- k) Infiltration – South Dahoney – next waiting on dryer weather & will try smoke to detect

G. A motion was made by J. Miller, with a 2nd by J. Schafer at 8:25pm, to enter executive session, in accordance with ORC 121.22, to discuss pending litigation. Vote was all in favor with none opposed. Motion carried.

H. A motion was made by R. Phillips with a 2nd by J. Miller at 8:30pm to return from Executive Session and reopen public meeting. Vote was all in favor with none opposed. Motion carried.

G. Additional Business- none

J. Adjournment. A motion was made by J. Schafer with a 2nd by R. Phillips at 8:32pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:32pm.



Greg Schafer, District President



Kenton Miller, District Secretary