

AYERSVILLE WATER AND SEWER DISTRICT

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13961 Fruit Ridge Road, Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President, Greg Schafer **Vice President, Vacant** **Treasurer, Ronda Phillips** **Secretary, Vacant**

Members: John Miller, Jason Schafer, Kenton Miller and Janet Beardsley

EMPLOYEES

District Manager, Eric Wenzinger

Clerk, Gayle Decator **Field Operators, John Lehnert**

MINUTES FOR THE BOARD MEETING ON JANUARY 17, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, J. Miller, J. Beardsley, K. Miller, R. Phillips and G. Schafer. Also, in attendance is Eric Wenzinger (District Manager) and Carl Ireland, District Attorney.
- C. There was no Public Comment at this meeting
- D. Reading and approval of the previous meeting's minutes — December 20, 2018 – Motion to accept the meeting minutes was made by K. Miller, with a 2nd by J. Miller. Vote was all in favor, with none opposed. Motion carried
- E. Correspondence - Eric received a letter from the OEPA regarding the latest TTHM results, which were good. They recommended that the district not flush within 2 weeks of the testing.
- F. Reports of Officers and Committees
 - i) **President**
 - a) We had two representatives from Stantec who reviewed the draft revised report that is to be submitted to the OEPA on February 3rd. Taylor price reviewed the updated details of the plan and will add comments concerning the water tower that Eric discussed during the meeting.
 - b) Janet Beardsley will be added as Signatory on the checking/savings accounts
 - c) The trustees voted on several Committee assignments. The other openings will be filled once the new board member, Brian Berry, has been to the meeting and sworn in.

- d) 2019 Officers were voted on – officers are as follows;
 - President – Greg Schafer
 - Vice President – Jason Schafer
 - Treasurer – Ronda Phillips
 - Secretary – Kenton Miller
- d) G. Schafer brought an article from the Defiance Crescent-News about Archbold rate increases of 8% water and 13% sewer rates.
- d) Generator progress – Eric will reapply for grant money. The initial application was rejected due to going beyond the 90-day deadline.
- e) Water Valves will continue to be replaced as needed
- f) A motion was made by J. Miller, with a 2nd by J. Beardsley to send Eric to Utility Mgmt. Training in Delaware, OH, on January 30, 31, 2019. Cost of the training is \$325, and the District will pay for overnight hotel accommodations, reasonable expenses and mileage to and from the seminar. Vote as follows; Yea – J. Schafer, J. Miller, J. Beardsley, K. Miller, R. Phillips and G. Schafer. Motion carried
- g) Back flow prevention education information is now posted on the AWSD website
- h) Water tower cleaning is scheduled for later this spring
- i) Check valves for Ayersville Ave lift station – no new information
- j) Eric is getting a second quote for spare motors for pump station
- k) The supplier sent the wrong bulk water air valve, and Eric is currently waiting for the company representative to pick it up and bring the correct one.
- l) air release valves-maintenance
- m) Field Operator-Chase Hull decided not to accept the offer for Field Operator. Eric is working to train John Lenhart and will decide when he needs to begin the search for another field operator in the future.

ii) Treasurer

- a) The trustees reviewed the following monthly financial reports for December 2018
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) other reports - water and sewer billing report, appropriations, income, etc.
- b) A motion to approve the monthly reports was made by J. Beardsley, with a 2nd by R. Phillips. Vote as follows; Yea – J. Schafer, J. Miller, J. Beardsley, K. Miller, R. Phillips and G. Schafer, with none opposed. Motion carried.

G. A motion was made by J. Schafer, with a 2nd by K. Miller at 8:47pm, to enter executive session, in accordance with ORC 121.22, to discuss pending litigation. Vote was all in favor with none opposed. Motion carried.

H. A motion was made by R. Phillips with a 2nd by G. Schafer at 9:07pm to return from Executive Session and reopen public meeting. Vote was all in favor with none opposed. Motion carried.

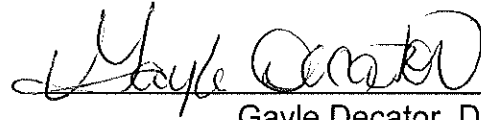
I. Additional Business-

i) A motion was made by R. Phillips with a 2nd by G. Schafer to approve submittal of the revised general plan from Stantec. Vote was all in favor, with none opposed. Motion carried.

J. A motion was made by J. Miller with a 2nd by J. Schafer at 9:08pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 9:08pm.



Greg Schafer, District President



Gayle Decator, District Clerk