

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillips **Secretary-** Kenton Miller
Members: John Miller, Janet Beardsley, Brian Berry **Legal Council,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Gayle Decator **Field Operators-** John Lehnert, Wes Wenner

MINUTES FOR THE BOARD MEETING ON JULY 18, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Also in attendance is Eric Wenzinger (District Manager) and Carl Ireland, District Attorney.
- C. There was no Public Comment at this meeting
- D. Reading and approval of the previous meeting's minutes — June 20, 2019 – Motion to accept the meeting minutes was made by J. Miller, with a 2nd by J. Schafer. Vote was all in favor, with none opposed. Motion carried
- E. Correspondence- none
- F. Reports of Officers and Committees - none
 - i) **President**
 - a) Generator progress – On order, should be here within the next month
 - b) Water Valves – will replace as leaks are discovered or valves do not work.

- c) Request for Service – Eric will get Estimate on the Watson Rd. project including water & sewer
- d) Infiltration – Letters regarding customers w/sump & or storm water connections infiltrating sewer, where sent out.
- e) Insurance Renewal – New proposal was gone over – Eric will check on savings to the District by upping the deductibles, presently set at \$500. With this exception a motion to renew the Districts insurance was made by J. Beardsley with 2nd by R. Phillips. Vote as follows: Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, And Greg Schafer. Vote was all in favor, with none opposed. Motion carried

ii) Treasurer

- a) Review of the Monthly Financial Reports for June 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K. Miller, with a 2nd by R. Phillips. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, R. Phillips, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

iii) District Manager-review District Manager's Monthly Report

- a) New services-pending or in process
- b) Water tower cleaning scheduled for the last week of July or 1st week of August
- c) Spare motors for pump station – Buckeye Plumbing will be making and are scheduled to start building next week
- d) Air release valves-maintenance – spring/summer (37) of them
- e) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dahoney \$3500 approved – Defiance is still working on, and will get back with Eric
- f) Emergency Response Plan
- g) Infiltration – Camera & smoke test done, found 40 broken caps, and several stand pipes broken
- h) Sensus – FYI is needing updated for billing software – Eric will get more information – due by 2020
- i) Plans to relocate hydrant on Watson Rd., west of SR66
- j) Service truck – fixed brakes & tires
- k) Water heater replaced in office, due to leaking
- l) Cameras – adjusted – widened so you can see better. Eric will check into better camera upgrade costs for updating system in near future

iv) **Legal Council** – update on Stantec – EPA is onboard with the projected plan

J. **Additional Business**- none

K. **Adjournment**. A motion was made by R. Phillips with a 2nd by J. Schafer at 8:35pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 8:35pm.



Greg Schafer, District President



Kenton Miller, District Secretary