

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Ronda Phillip **Secretary-** Kenton Miller
Members: John Miller, Janet Beardsley, Brian Berry

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Gayle Decator **Field Operators-** John Lehnert

MINUTES FOR THE BOARD MEETING ON JUNE 20, 2019 MEETING STARTS AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, and Greg Schafer. Also in attendance is Eric Wenzinger (District Manager) and Carl Ireland, District Attorney.
- C. There was no Public Comment at this meeting
- D. Property & Liability Insurance Representative (Conrad Beck) was here to go over policy changes and options with the board, and the board will decide if any changes are necessary and vote at the July board meeting
- E. Reading and approval of the previous meeting's minutes — May 16, 2019 – Motion to accept the meeting minutes was made by J. Miller, with a 2nd by J. Schafer. Vote was all in favor, with none opposed. Motion carried
- F. Correspondence- none
- G. Reports of Officers and Committees

i) President

- a) Generator progress – Grant has been approved for 10K with balance of 15K needed. Motion was made to authorize Eric to contact Highland Center Electric to start on the Generator project, motion was made by J. Schafer with a 2nd by J. Miller. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried
- b) Water Valves – will replace as leaks are discovered or valves do not work.
- c) Request for Service – Eric will send informational letters on request for service interest
- d) Infiltration – Eric will send to only (present) sewer customers, letters regarding customers w/sump & or storm water connections infiltrating sewer

ii) Treasurer

- a) Review of the Monthly Financial Reports for April 2019
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) purchase orders
 - 6) vendor list
 - 7) Other reports - water and sewer billing report, appropriations, income, etc.
- b) Motion to approve monthly reports was made by K. Miller, with a 2nd by J. Beardsley. Vote as follows; Yea: J. Schafer, B. Berry, J. Miller, J. Beardsley, K. Miller, and Greg Schafer. Vote was all in favor, with none opposed. Motion carried

iii) District Manager-review District Manager's Monthly Report

- a) New services-pending or in process
- b) Water tower cleaning schedule – Eric has to talk to EPA on what is allowed, Procedure wise
- c) Check valves for Ayersville Ave lift station - completed
- d) Spare motors for pump station, \$30K approved for (2) – pulled & measured
- e) Bulk water air valve - completed
- f) Air release valves-maintenance – spring/summer (37) of them
- g) SCADA – update (Jake Lambert, I.T. City of Defiance) North Dahoney \$3500 approved – Defiance is still working on, and will get back with Eric
- h) Emergency Response Plan
- i) Infiltration – still waiting for dry weather, camera & smoke
- j) Sensus – FYI is needing updated for billing software – Eric will get more information
- k) Driveway Concrete – completed
- l) Motion to move money to a higher interest account @ F&M bank, motion was made by J. Miller with a 2nd by J. Schafer. Vote was all in favor, with none opposed. Motion carried
- m) Plans to relocate hydrant on Watson Rd., west of SR66

- H. A motion was made by J. Schafer, with a 2nd by J. Beardsley at 8:54pm, to enter executive session, in accordance with ORC 121.22, to discuss pending litigation. Vote was all in favor with none opposed. Motion carried.
- I. A motion was made by J. Miller with a 2nd by J. Schafer at 9:00pm to return from Executive Session and reopen public meeting. Vote was all in favor with none opposed. Motion carried.

J. **Additional Business-** none

K. **Adjournment.** A motion was made by K. Miller with a 2nd by J. Miller at 9:01pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 9:01pm.



Greg Schafer, District President



Kenton Miller, District Secretary