

AYERSVILLE WATER & SEWER DISTRICT

Resolution No. 1607.10 (07/21/2016)

Board of Trustees' Resolution Revising the Employee Handbook.

WHEREAS, the Board of Trustees has the authority to adopt personnel rules and regulations concerning personnel matters, including but not limited to: employment, pay practices, absences from work, employee benefits, personal conduct, safety, travel and work vehicles, and other personnel matters; and

WHEREAS, the Employee Handbook for the Ayersville Water and Sewer District serves as the governing document of all employees, volunteers, appointed officials and independent contractors for the Ayersville Water and Sewer District; and

WHEREAS, the Employee Handbook should be updated when there is a significant change in policy or procedure.

NOW THEREFORE, IT IS RESOLVED by the Board of Trustees of the Ayersville Water & Sewer District:

To revise the Employee Handbook's "Outside Employment" Policy

by adding: "During business hours and when "on-call" after hours, employees are neither allowed to solicit nor accept anything of value or trade including but not limited to money for their labor or tools, equipment, etc., or those of the District from customers for work related to District operations. Outside those hours, employees are also neither allowed to solicit nor accept anything of value or trade by mutual consent and/or agreement between themselves and District customers in exchange for work arising from District operations, without the express written consent of the Board."

7-21-16
Date


President, Board of Trustees

I hereby certify that this Resolution was passed by the Board of Trustees of the

Ayersville Water & Sewer District on 07/21/2016.


Secretary