

AYERSVILLE WATER AND SEWER DISTRICT

PH: 419-395-1733 FAX: 419-395-2533

13961 Fruit Ridge Rd Defiance, OH 43512

WEBSITE: ayersvillewsd.com

BOARD

President- Greg Schafer **Vice President-** Jason Schafer **Treasurer-** Suzi Monteith **Secretary-** Kenton Miller
Members: Rachael Beardsley, Lee Rausch, Janet Beardsley **Legal Counsel,** Carl Ireland

EMPLOYEES

District Manager- Eric Wenzinger **Clerk-** Heather Baker **Field Operators-** Derian Treat, Regan Brandt

MINUTES FOR THE BOARD MEETING ON JUNE 20TH, 2024 MEETING STARTED AT 7:00 P.M.

- A. Call to order, in accordance with ORC 121.22 was made by President Schafer at 7:00pm.
- B. President Schafer completed the Roll Call of Officers and attendees, with the following people in attendance: G.Schafer, J.Schafer, S.Monteith, L.Rausch, R.Beardsley, K.Miller, and J.Beardsley. Also in attendance were Eric Wenzinger (District Manager), Heather Baker (Clerk), and Carl Ireland (Attorney).
- C. Public comment – **none**
- D. Reading and approval of the previous meeting's minutes – **Motion to accept the meeting minutes from May 16th was made by L.Rausch with a 2nd by J.Beardsley. Vote was all in favor, with none opposed. Motion carried.**
- E. Correspondence – **VFD's came in & need transducers updated to work correctly**
 - i. **Motion to approve Craun Liebing Co. quote to replace & update transducers for \$5620, was made by S.Monteith with a 2nd by R.Beardsley. Vote as follows; Yea: G.Schafer, J.Schafer, R.Beardsley, L.Rausch, J.Beardsley, K.Miller, S.Monteith. Vote was all in favor, with none opposed. Motion carried.**

1) President

- a) Water & Sewer Rules & Regs. Committee updates –
- b) Policy & Past Resolution book organization – **no update**
- c) Employee Relations' Committee – **none**
- d) Budget Committee update – **none**
- e) Planning Committee update – **none**
- f) Defiance Sewer contract – **Carl responding w/Defiance, back & forth**
- g) Federal Grant Research – **nothing new**

2) Treasurer –

- a) Review of the Monthly Financial Reports for **May 2024**
 - 1) bank statements
 - 2) bank reconciliation
 - 3) customer adjustment
 - 4) wage and leave report
 - 5) monthly payments
 - 6) purchase orders
 - 7) vendor list
 - 8) Other reports - water and sewer billing report, appropriations, income, etc.
- b) **Motion to approve monthly reports was made by K.Miller with a 2nd by R.Beardsley. Vote as follows; Yea: G.Schafer, J.Schafer, R.Beardsley, L.Rausch, J.Beardsley, K.Miller, S.Monteith. Vote was all in favor, with none opposed. Motion carried.**

3) District Manager-review District Manager's Monthly Report


- a) Water main break – **none**
- b) New services-pending or in process – **none**
- c) SCADA – update – **nothing**
- d) Infiltration & Leak detection – **couple of leaks have been fixed**
- e) Hydrant relocation for Watson Rd. – **Summer / 2024**
- f) Training plans – clerk, and field operators –
- g) Hr. meters installation update on results –
- h) TTHM update – **in compliance**
- i) GPS Software for mapping valves and pipe – **ongoing**
- j) Water tower process – **date of completion set for 9/27/2024**

F. Enter executive session, in accordance with ORC 121.22, if necessary, and specify topics

G. Additional Business -

H. Legal Counsel – **nothing**

I. Adjournment - A motion was made by **K.Miller** with a 2nd by **J.Schafer** at 7:40pm to adjourn the meeting. The vote was all in favor with none opposed. Meeting was adjourned at 7:40pm.



Greg Schafer, District President



Kenton Miller, District Secretary